

Town of Lebanon

Cemetery Commission Special Meeting

Tuesday, February 16, 2016

Meeting called to order at 7:00 P.M. in the Town Hall Conference Room by Chairman Howard Wayland. Members present: H. Wayland, K. LaPorte, K. Wentworth, R. Parker. Also present: Sexton M. Schuett, T. Wentworth, Brandon Handfield, Engineer and J. Reichard, Recording Secretary. S. McCarthy entered the meeting at 7:09 P.M. and P. Chester shortly thereafter.

Draft for Request for Proposals for the Synagogue Road Cemetery as presented by Brandon Handfield was discussed. H. Wayland commented that "and scattering ground" should be added. It was noted that the parcel is now one lot instead of four lots as originally found. Brandon noted that "set control" would be used. Mr. Chester stated that questions will be directed via e-mail to Town Hall c/o Linda McDonald, Attention: Howard Wayland. Other Members were in agreement that the draft was okay. Motion by R. Parker, seconded by K. Wentworth to proceed with the Request for Proposals with the modifications discussed at this meeting, passed by unanimous vote. Howard will ask the Selectmen to post the RFP with advertising cost coming from the Capital Budget Account.

Motion by K. Wentworth, seconded by S. McCarthy to adjourn at 7:25 P.M. passed unanimously.

Respectfully submitted, J. Reichard, Recording Secretary

RECEIVED

Time: 11:55 AM

FEB 22 2016

Mary Ellen Wozniak
Ass't. Town Clerk
LEBANON, CT